



February 1-2, 2012 | June 6-7, 2012
All About Grants:
TWO-DAY INSTITUTE

**Early-bird
Special!**

Register by
January 4, 2012 |
May 4, 2012
and save \$50!

**Learn to plan, write and process successful grants.
For beginning to advanced grant specialists
Enroll today in All About Grants: Two-Day Institute!**

You will discover:

- How to decipher funding guidelines and other requirements
- New funding resources and how to improve your organization's capacity statement to gain attention from potential funders
- Hot topics that are gaining momentum to receive discretionary funding from public agencies
- Tools for program design that funders require
- Local statistics that every grant writer should know and where to locate local statistics fast
- How to develop a grant proposal using a team approach

Topics in the workshop:

Day One

February 1, 2012 | June 6, 2012 – 8:00 am - 4:00 pm
Grant Writing Basics
Funding Resources are Everywhere
Essential Tools for Program Design
Budget Planning

Day Two

February 2, 2012 | June 7, 2012 – 9:00 am - 3:00 pm
Writing Composition and Its Process
Data Every Grant Writer Should Know
Team Approach to Grant Writing
Culminating Reflections

Location: Harris County Department of Education, 6300 Irvington Blvd., Houston, TX 77022

Fee: \$350 (registration received before January 4th | May 4th); \$400 (after January 4th | May 4th).

Workshop presenters have over 20 years of cumulative experience in writing and researching grants. Texas Center for Grants Development (TCGD), a service of Harris County Department of Education, employs effective grant processes resulting in over \$90 million in grant awards for the greater Houston area. From multiple district collaborations to corporate sponsorship, TCGD's winning team of professionals leads you step-by-step through the grant process.

Access <http://wms.hcde-texas.org> to register online with our easy-to-use, secure registration process!
Enter workshop name or workshop number 13-03273 – February 1-2, 2012; 13-03274 – June 6-7, 2012.



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