



1961 Richmond Terrace

Staten Island, NY 10302

Phone: 718-524-4370

Fax: 718-524-4390

MHT LIGHTING

Fed ID # 26-3986247

ISO-9001 Certified

Dun and Bradstreet # 00-618-3432

- Payment Term: Net 30 Days
- Purchase Order required for ALL orders. Cancelled Purchase Orders are subject to a 25% restocking fee. Non-cancellable orders are non refundable.
- NO minimum order required
- Freight: See Shipping Policy (attached)
- Returns: 25% restocking fee for all returns within 30 days of delivery unless a non-cancellable order has been placed. Customer is responsible for the return shipping charges.
- Damages: We are a F.O.B. factory. Damaged claims are the distributor's responsibility with the carrier.

Payment Address: 1961 Richmond Terrace
Staten Island, NY 10302

MHT Lighting: Shipping Policy

RE: Free Shipping Terms and Conditions

Non-stocking Distributors & Representatives: Free Shipping on orders of \$5000 & above.

Stocking distributors: Free Shipping on orders of \$25,000 and above.

MHT has Free shipping for orders of \$5000 and above *See below. The terms of this policy are as follows:

- 1) Complete order must go to a single address.
- 2) All products must be ordered at the same time.
- 3) Standard lead time to ship order is 6-8 weeks unless the product is in stock.
- 4) No partial shipment will be sent prior to the 8th week unless paid for by customer. Our goal is to ship one order only.
- 5) If the products are not ready to ship by the end of the 8th week, MHT will offer to ship out the partial order at NO cost to the customer and the balance when ready. (This does not apply to special orders.)
- 6) All freight shall be ground only. If the customer wants air freight then they will be charged.
- 7) *Stocking Distributor Free shipping is \$25,000 and above per order.

MHT policy is to palletize all products for shipping. We discourage shipments of products with Federal Express, DHL or UPS and cannot take responsibility for damage. MHT has had ongoing issues with damage due to handling of individual boxes. Representatives and end users need to understand we are shipping lighting products. All damage due to shipping individual boxes should be taken up with the shipping company. Our warranty and invoices state this policy.