

CALL FOR SUBMISSIONS

The North American Association of Summer Sessions (NAASS), the Association of University Summer Sessions (AUSS), the North Central Conference on Summer Sessions (NCCSS), and the Western Association of Summer Session Administrators (WASSA) are pleased to announce that *Summer Academe: A Journal of Higher Education* has been revised and will be published annually in an online format. The first issue of the “rebooted” journal is anticipated in early 2012.

Summer Academe: A Journal of Higher Education is a professional journal published jointly by NAASS, AUSS, NCCSS, and WASSA. It has provided university and college administrators, deans and directors of summer sessions, and faculty involved in teaching and programming in summer sessions with a source of current research and best practices in summer session administration and pedagogy since 1998. Following a review in 2010, the sponsoring associations decided to revise and broaden the mandate of *Summer Academe* to include features on conference presentations, special topics, and media and book reviews. Research will continue to be an important component, but the added features should increase the value to readers. *Summer Academe: A Journal of Higher Education* is published annually and is indexed in Educational Indexes/Abstracts and ERIC.

Academic Editor - Bill Kops, University of Manitoba

Editorial Board – Monique LaRocque, University of Southern Maine; Kathleen Micham, UCLA; Jon C. Neidy, Bradley University; and Kristen Pedersen, Portland State University

We welcome submissions from different viewpoints, methodologies, disciplines, and cultures that relate to summer session administration or pedagogy. The primary criterion for submissions is that the content focuses on summer session administration or pedagogy. Original material is invited in the following broad categories:

Research and Scholarship (refereed) dealing with questions or issues related to any aspect of university/college summer session administration or pedagogy. Research papers should emphasize the implications for practice (4,000-6,000 words);

Reports on Innovations and Best Practice relating to the day-to-day practice of university/college summer sessions and providing ideas and information of immediate use to other institutions. Reports may relate to a range of topics, including marketing, budgets and finance, revenue sharing, administrative and organizational practice, innovative programs (2,000-2,500 words);

Conference Papers reporting on select presentations from the annual conferences of the sponsoring associations. Typically these papers will be invited, but submissions from conference presenters are welcome (1,500-2,000 words);

Forum featuring opinion pieces and commentary that provide thought-provoking perspectives on critical issues, policies, and contemporary events related to university/college summer session administration or pedagogy, including commentary on articles published in earlier issues of the journal (1,200-1,500 words);

Book and Media Reviews providing a brief, clear presentation of the subject matter and its relevance to university/college summer session administration or pedagogy. Reviews of materials less than three years old are preferred. Because a limited number of reviews will be published in each issue, advance notice of intention to undertake a review is required (400-800 words).

Submission Guidelines

Authors submitting manuscripts for consideration are advised that, if the submitted manuscript varies considerably from the following guidelines, it will be returned before revision.

Please submit manuscripts electronically as attachments (in Microsoft Word). The manuscript should be double-spaced with one-inch margins. Times New Roman or Arial 12 pt. font are preferred. Be sure to number the pages. Use one attachment for the body of the manuscript (including any tables or figures), along with the title and an abstract of approximately 200 words. Neither the author's name(s) nor affiliations should appear in this file. A second attachment should contain a title page with the title of the paper, author's name(s) and affiliation, address to which correspondence should be sent, phone, fax, e-mail address, and acknowledgements. The second attachment should also contain an author's biographical note of not more than 50 words.

Papers submitted must provide full references, using the conventions of the American Psychological Association. All other aspects of style and format (headings, figures, tables, and citations) should follow guidelines which appear in The Publication Manual of the American Psychological Association (APA) 6th Edition.

Submission of a manuscript implies that it is not being considered for publication elsewhere. Once accepted for publication in the journal, consent from the Academic Editor must be obtained before a manuscript, or any part of it, may be published elsewhere in the same form.

Articles should be submitted with a typed copyright form that reads as follows. Please include the title of the manuscript at the top of this page, and print the author(s)' names after the warrant statement followed by the relevant signatures and the date.

I(we) hereby confirm the assignment of first publications rights only in and to the manuscript named above in all forms and media to NAASS, AUSS, NCCSS, and WASSA effective if and when it is accepted for publication by *Summer Academe*. I (we) warrant that the manuscript is original work and has not been accepted for publication by another periodical. I (we) further warrant that my (our) work (including tables, figures, and other illustrative material) does not infringe copyright or statutory rights of others, does not contain libelous statements, and that the editorial board members, staff, and officers of NAASS, AUSS, NCCSS, and WASSA are indemnified against costs, expenses, and damages arising from any breach of the foregoing in regards to the manuscript. Finally, I acknowledge that *Summer Academe* is relying on this statement in any publishing of the manuscript's information.

Submissions should be sent electronically to Bill Kops, Academic Editor, *Summer Academe*, e-mail: bkops@ms.umanitoba.ca. Authors should include an address, telephone number(s), e-mail address, and brief biography as a separate attachment as described above. The copyright form should also be included with the submission. **The submission deadline for the 2012 issue of *Summer Academe* is September 1, 2011.**

EDITORIAL REVIEW PROCEDURES

Submissions to all sections of the journal except the book and media reviews are given blind reviews by members of the Editorial Board or colleagues in the field with special competence in the area represented by the submission. Review criteria reflect high academic standards, in general, but vary according to the section of the journal for which the submission is intended:

- Criteria for submissions on Research and Scholarship include contribution of new knowledge to the field, relevance and significance of contents to professional practice in summer sessions
- Criteria for Forum pieces include the extent to which the opinion piece or report addresses critical issues, policies, and contemporary events, and is framed in such a way so as to promote further discussion or debate
- Criteria for Reports on Innovation and Best Practice include the extent to which the description of practice or program is likely to be of interest and of use to others involved in summer sessions

Authors generally receive a decision in 8-10 weeks of submission. Reviewers make one of the following recommendations:

- Accept for Publication
- Conditional Accept (conditional upon revisions)
- Reject, Encourage Rewrite and Resubmission, or
- Reject

Summer Academe gives first priority to manuscripts receiving recommendations to publish (Accept). Articles receiving recommendations to revise are published on a space available basis after revisions have been made and, after a second review, the manuscript is deemed acceptable for publication. When revisions are recommended, authors are given comments and suggestions on how content changes can be made successfully. Suggestions for organization and readability may also be offered.

Submissions in all categories will also be reviewed and edited for clarity of presentation, including organization, syntax, vocabulary, and grammar.