



Initial Nonprofit Questionnaire – Grant Writing

Name of Organization: _____

Contact Person: _____ Title: _____

Telephone Number: (____) _____ Email Address: _____

Street Address: _____

Website: _____

How did you hear about CDP? _____

How long has the organization been in operation? _____

Is the organization a 501 (c)(3) nonprofit? yes no If yes, for how long? _____

What is the mission of the organization? _____

What services/programs is the organization providing? _____

What do you consider the service area for your organization? _____

How many individuals are served by the organization each year? _____

What are the demographics of those whom you serve? _____

For what program or project are you interested in receiving grant writing services? _____

Give a brief explanation as to why you need funding for this project/program: _____

How will the organization/community be better off as a result of getting funding for this project/program?

How much funding is needed for this project/program? _____

Additional Information: _____

Please send CDP the following:

- Current Budget
- Most Recent Financial Statement and Audit if available
- 501 (c) 3 Letter of Determination (if applicable)
- Current Board Roster
- Agency Brochure
- Organizational Chart