

Master Gardener Association of Cape Cod
Monthly Board Meeting
February 4, 2013
Approved Minutes

Called to order: 9:03 a.m.

In attendance: Karen Slavens - President, Joy Hastings - Vice-president, Debbie Anderson - Secretary, Bob Brancale - Treasurer, Susan Sweeney - Member-at-Large, Michael Almonte - Member-at-Large, and Russell Norton - Extension Agent, and we were joined by Jim Reynolds, Plant Committee and Mary Anne Buss, Photography Interest Group.

Agenda:

Agenda was distributed.

Minutes:

- The Secretary's minutes for the January 7, 2013 Board Meeting were read, amended, moved for adoption & passed.

Treasurer's report –

- The Treasurer's Report for January 2013 was received.
- The Treasurer reported a total net balance of \$18,094.79 as of January 31, 2013. The account at Bank of Cape Cod has been closed and monies transferred to the Cooperative Bank of Cape Cod.
- Information for the taxes has been submitted to the new CPA.
- Financial programs and records are in the process of being transferred to the Treasurer's new laptop.
- A wireless mouse has been purchased for the Master Gardener office.

Old Business –

- Russ reported that the M.G. Trainee Class is going well with an energetic group of trainees.
- Reservations are coming in for the Feb 21 bus trip to the Rhode Island Flower Show and the deposit for the bus has been paid.
- Karen reported that they had good registration numbers for BYH.
- Karen reinforced the fact that new ways have to be thought of to decrease costs and to boost revenues. It may be necessary to decrease scholarships.
- Debbie reported that she will be assembling a team to look at grant writing to fund some of our financial needs.

Committee Reports –

- Mary Ann is looking for individuals interested in joining the new Photography Interest Group. Their goal is to learn more about photography and to be able provide photographs to boost PowerPoint presentations given through the Speakers Bureau. One idea discussed would be to team up a speaker with a "techie" who could run the PowerPoint end of the presentation.
- Jim gave an update on plans for the Plant Sale, including a meeting with Donna Lawson regarding her previous work on the Conservation District plant sales.
- Michael led a discussion on possible revenue solutions for the Children's Gardens, which capture a large percentage of our budget.
- Susan said that the Mentoring Committee has had a very good response with all trainees having mentors, as well as 10 substitutes having signed on. Definitions, guidelines and expectations have been set by the committee. There will be a trainee meeting in March.
- Plans are on schedule for the Spring Gardening Seminar on Saturday, April 6, with an additional terrarium workshop with Tovah Martin being offered separately on Friday, April 5.

New Business –

- Russ asked that all work requests for Chris come through him, so that her time can be best managed.
- The next General Meeting is scheduled for Mon., Feb. 5 in Harwich Community Center in a smaller room with Dr. George Jacobson, climatologist. The meeting will begin time will be at 9:00 am, with no refreshments.
- The following General Meeting is slated for March 25 in West Barnstable with Mary Anne Buss.

Adjournment – 11:15 a.m.

Next board meeting – 9:00 a.m., Monday, March 4, 2013, C.C. Cooperative Extension Office

Respectfully Submitted,
Debbie Anderson, Secretary