2013 CONNECT WITH CONGRESS

Sunday, April 7, through Tuesday, April 9, 2013 (debriefings continue on Wednesday, April 10)

Marriott Crystal Gateway Hotel, 1700 Jefferson Davis Highway, Arlington, VA 22202

Legislative Training Seminar Registration Form or register online at www.naps.org

LTS Registration Fee

\$200 if <u>received</u> (not postmarked) on or before March 11, 2013; \$250 thereafter, until March 31. Registrations <u>received</u> after March 31, including on-site, will be \$300. Make checks or money orders payable to NAPS.

The online LTS registration fee is \$210 on or before March 11, 2013; \$260 thereafter, until March 31. There is no online registration after March 31.

A registrant or branch may substitute a paid registration fee for an additional fee of \$50, if a new registration form and the additional fee are <u>received</u> at NAPS Headquarters by March 31. The additional fee for substitution requests <u>received</u> after March 31 is \$100. Please indicate on a new registration form the name of the person being substituted.

Refund Requests

All refund requests must be submitted in writing and <u>received</u> at NAPS Headquarters on or before Monday, April 1, 2013.

Mailing Instructions

Please complete and mail this <u>entire page</u> (*one for each registrant*), along with the registration fee, to NAPS LTS, 1727 King St., Suite 400, Alexandria, VA 22314-2753. No registrations will be processed without payment.

Room Rates and Reservations

Delegates and guests attending the 2013 Legislative Training Seminar must make their own lodging reservations directly with the Marriott Crystal Gateway Hotel.

The LTS single/double room rate is \$225, plus applicable state and local taxes. Check-in time is 3 p.m.; checkout, noon.

Please call the Marriott at 703-920-3230, or toll-free, at 877-212-5752. Mention the group name, **National Associa-tion of Postal Supervisors**. To reserve a room online, go to www.naps.org, click on "Legislative Center" at the bottom of the page and then click on "2013 Legislative Training Seminar." Finally, click on "Hotel Reservations."

The room block expires on March 14, 2013. Reservations made after that date will be at a higher room rate, if available at all.

To guarantee reservations, the hotel must receive a deposit of one night's room rate and tax by major credit card at the time of reservation. Cancellations must be received at least 24 hours before arrival or the deposit will be applied to your credit card. **The hotel confirmation is your responsibility.** NAPS Headquarters does not confirm lodging reservations. **Please DO NOT clip out.** Complete and mail this entire page to NAPS Headquarters at the address shown under "Mailing Instructions."

Use only ONE FORM per registrant. A separate registration form is required when substituting for a previously paid registration.

Print legibly, please.

Name

USPS EIN

Personal E-Mail Address Recommended (non-postal addresses only)

Check here to receive NAPS' Legislative Updates.

Branch #

PO Box/Street Address (Home)

City

State

ZIP+4

Home Phone (including area code)

Cell Phone (including area code)

Registrant is:

Delegate Auxiliary Visitor

DO NOT WRITE IN THIS SPACE

Amount \$

Payment Type

Check/Money Order #

Date Received