TO: All Staff & Faculty

FROM: Chancellor Michael A. Wartell

RE: New System-wide Policies

DATE: November 4, 2011

The Executive Policy Review Group (EPRG), a standing committee of WL executives and Regional campus Chancellors, approved or revised several system-wide policies effective November 1, 2011.

Access to Student Records

This revises the existing policy to reflect recent legislative changes to FERPA which protects the privacy of Student Education Records and complies with requirements imposed on recipients of federal funding under programs of the U.S. Department of Education. View policy…

For Policy Clarification: Patrick McLaughlin, Registrar x16128

Adverse Weather Conditions

This new policy formalizes our current procedures and authority for closing campus due to adverse weather. View policy…

For Policy Clarification: Kirk Tolliver, Human Resources, x16679

Compliance with HIPAA Privacy Regulations

This revises the existing policy to reflect additions to the HIPAA Privacy Rule. This policy does not change practices already in place, but more accurately communicates our intentions to comply with the new sections. View policy…

For Policy Clarification: Tina Grady, Human Resources x16684

Performance Evaluations (Effective January 1, 2012.)

The new policy now requires supervisors to conduct annual written performance evaluations for all staff. Minimum standards, procedures and time lines are established. Human Resources will provide additional information and resources in the coming months. View policy…

For Policy Clarification: Dimples Smith Human Resources x16681 or Melissa Helmsing x15720.