

## 2013 CIVIC AWARDS NOMINATION FORM

**DEADLINE FOR SUBMISSION: Friday, March 22<sup>nd</sup>, 4:30 P.M.**

Each year, the City of Greater Sudbury recognizes the extraordinary contributions of individuals and groups who volunteer their time and skills to provide services and programs within Greater Sudbury communities.

### ***Nominee Criteria***

- The Civic Awards are open for any volunteer who has made a significant impact on building stronger communities through services, programs, projects and/or events, and delivers these within the City of Greater Sudbury.
- The entire application must be filled out by the Nominator. Please research and record the volunteer's entire set of accomplishments. It is critical to ensure all areas of the nomination form are completed. **PLEASE NOTE: Should your nominee be successful your submission will be used in publications for the awards ceremony.**
- Does the volunteer's efforts fall into any of the Healthy Community Cabinet Pillars (ie. Civic Engagement, Social Capital, Environment, Economic Growth, and Human Health and Wellness)?
- The nominee cannot have received this award within the last five (5) years. To view previous award winners, please visit [www.greatersudbury.ca](http://www.greatersudbury.ca).

### ***Award Selection Process***

- Once all nominations are received, they are assessed against specific criteria, scored and recipients are selected by the selection committee.
- As a nominator, you will be informed of the receipt of your nomination package, as well as the result of your nomination.

***NOMINEE Personal Information*****Name:** \_\_\_\_\_**Address:** \_\_\_\_\_**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_**Nominator's Phone:** (h) \_\_\_\_\_ (work or cell) \_\_\_\_\_**Email Address:** \_\_\_\_\_

Please attach a biography about your nominee (Maximum 1 letter size page in size 12 font). Ensure that the following information is provided with this submission.

1. Length of time for volunteer activity. Describe any current/previous volunteer experience if applicable.
2. List any previous awards bestowed upon nominee.
3. What role does the nominee play in the organization or community?
4. What outstanding contribution(s) has the nominee made?
5. What has been the impact of the volunteer activity upon community life?
6. Describe the leadership demonstrated.
7. Please attach additional or related information if appropriate in the Biography Information.
8. Please submit a recent photograph of the nominee.

***Biography for:*** \_\_\_\_\_

***Biography:***

## ***Part 1: Nominator's Information***

### **Collection, Use and Disclosure of Personal Information**

Personal information that you provide on this form is collected by the City of Greater Sudbury under the authority section 10(1) of the *Municipal Act, 2001* and section 29 of the *Municipal Freedom of Information and Protection of Privacy Act* for the nomination, selection and announcement of individual Civic Awards. Questions relating to the use, collection and disclosure of your personal information may be addressed to the Manager of Community Partnerships at Tom Davies Square, 200 Brady Street, 2nd Floor, P3A 5P3 or by telephoning 705-674-4455 x2448.

**Print name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_ **Phone number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **Part 2: Nominee's Information**

### **1) Collection, Use and Disclosure of Personal Information**

Personal information provided herein is collected by the City of Greater Sudbury under the authority section 10(1) of the *Municipal Act, 2001* and section 29 of the *Municipal Freedom of Information and Protection of Privacy Act* for the nomination, selection and announcement of individual Civic Awards.

By signing below I indicate that I:

- a) have reviewed the contents of this nomination form as prepared by the nominator and know the information provided herein to be true;
- b) consent to the submission by the City of Greater Sudbury of my name and personal information provided in this application for consideration by the Civic Awards Advisory Panel; and,
- c) if selected as a winner of a Civic Award, consent to the disclosure of my name and personal information by the City of Greater Sudbury to the media and public announcing my receipt of a Civic Award.

Questions relating to the use, collection and disclosure of your personal information may be addressed to the Manager of Community Partnerships at Tom Davies Square, 200 Brady Street, 2nd Floor, P3A 5P3 or by telephoning 705-674-4455 x2448.

**Print name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name of Witness:** \_\_\_\_\_

**Signature of Witness:** \_\_\_\_\_

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**Mail:**

Civic Awards 2012  
P.O. Box 5000, Stn "A"  
200 Brady Street  
Sudbury, Ontario  
P3A 5P3

**Drop Off:**

Leisure Services Office  
Tom Davies Square  
200 Brady Street  
Sudbury, Ontario  
P3A 5P3

**Email:**

[sherri.moroso@greatersudbury.ca](mailto:sherri.moroso@greatersudbury.ca)

**For more information, please contact:**

Sherri Moroso, Community Development Coordinator  
City of Greater Sudbury  
674-4455, ext: 2449

2013 Civic Awards for Volunteerism