



**The Melrose Chamber of Commerce
Welcome to the 33rd Victorian Fair!**

Sunday, September 8th, 11:30 am -5:00 pm (severe weather date 9/15)

We are delighted to have you participate in the 33rd Victorian Fair. Below are all the relevant details for participation and the application. Please contact the Chamber of Commerce with any questions at joan@melrosechamber.org or donna@melrosechamber.org

SPACE: The booth/space is 10'x10" and will be set up by the Chamber volunteers by 9:30 am the day of the Fair. You provide a table and chairs for your own space, but if you prefer, tables are available for rent. Naturally, canopies are available for rent. Your assigned space number, along with day of fair instructions, will be posted on our web site, www.melrosechamber.org by September 3rd.

HEALTH DEPARTMENT: If you plan to sell or give away food, you must complete a temporary food license and return it to the Melrose Board of Health. Please read the memo from the Health Department and complete the Application for Temporary Food Establishment Permit if necessary by Friday, August 30th at noon. More information can be found at www.cityofmelrose.org and click on Health Department. If you plan to offer massage therapy, physical therapy or chiropractic services, you must enclose a copy of your state license with this application.

IMPORTANT DATES:

August 1st: Deadline for discounted booth/space rental AND to be included in the Free Press supplement.

August 30th: Deadline for discounted food permit to be submitted to the Melrose Department of Health.

2013 PRICES:

	Rate By August 1st	Rate After August 1st
Space and Canopy		
Chamber Members	\$170.00	\$200.00
Chamber Members-civic	\$135.00	\$165.00
Non-Members	\$230.00	\$260.00
Non-Members-civic	\$160.00	\$190.00
Space ONLY		
Chamber Members	\$130.00	\$180.00
Non-Members	\$180.00	\$210.00
Civic/Service	\$110.00	\$140.00
Food Vendors		
Chamber Members	\$170.00	\$200.00
Non-Members	\$280.00	\$310.00
Electrical Hook Up	\$50.00	\$80.00
Table Rental	\$25.00	\$30.00*
Banner Installation	\$15	\$25

*Table rentals on the day of the Fair must be paid in cash

Melrose Chamber of Commerce
Victorian Fair Application 2013

Company/Organization Name:

Contact Person Name and Title:

Mailing Address:

Phone Number:

Email Address (PLEASE NOTE: THIS IS OUR PRIMARY COMMUNICATION METHOD):

Describe your organization's Fair activity:

Please reserve (indicate number):

_____ Space and canopy
_____ Space (no canopy)
_____ Electrical Hook-Up
_____ Table Rental
_____ Banner Installation

I will be serving/giving away Food: ___Yes ___No

I will be providing massage, physical therapy or chiropractic services: ___Yes
___No. If yes, remember to attach a copy of your state license.

I will have music at my booth: ___Yes ___No

Please return this completed form, along with your check (Visa and Mastercard
may be used) and any required licenses or permits to:

Melrose Chamber of Commerce
One West Foster Street
Melrose, MA 02176
781/665-3033

joan@melrosechamber.org donna@melrosechamber.org

Please note: All fees are non-refundable; nothing is to be attached to any
part of the canopy or you will be subject to a fine of \$50; any changes on Fair
Day must be paid for in cash.