

**Surveys of Local Health Department STD Clinic Clients
REQUEST FOR PROPOSALS
Applications Due April 1, 2013 5:00 PM EDT**

NACCHO has partnered with CDC's Division of STD Prevention (DSTDP) to implement surveys of STD clients in approximately 20 large urban jurisdictions representing a diverse demographic and geographic sample of jurisdictions with a high burden of chlamydia, gonorrhea, and/or syphilis. These jurisdictions will be identified at a later date by DSTDP.

NACCHO invites experienced research-oriented agencies, institutions, organizations, and individuals to submit proposals to manage data collection in the approximately 20 identified jurisdictions.

The purpose of the survey is to assess: 1) the demographic characteristics of clients accessing care at LHD STD clinics, 2) clients' insurance status, 3) clients' reason(s) for seeking care at the STD clinic, and 4) STD-related services received by the client. The information gathered from the survey responses will provide LHDs, NACCHO and DSTDP with important information about the characteristics and needs of STD clinic users.

BACKGROUND

STD clinics provide important healthcare services that protect the sexual and reproductive health of men and women, prevent STD transmission in the community, and support the prevention of HIV transmission. These services include STD testing and treatment, STD partner services, risk reduction counseling, HIV testing and linkage to care for those who are HIV-infected, and STD and HIV prevention activities in the community, including educational services for the public and medical providers.

The ACA, which was signed into law in 2010, has important implications for the availability and delivery of health services, including STD care, treatment, and prevention at the community level. Understanding the characteristics of persons who utilize STD clinics and their reasons for doing so will be useful for better understanding, refining, and possibly adapting the role of STD clinics as part of the healthcare safety net in the United States. This survey will also provide STD clinics with important information about their patient population that will help them provide high-quality services that meet the specific needs of their clients. Additionally, the information will help health departments and clinics assess whether they are reaching their intended patient population.

AVAILABILITY OF FUNDS

NACCHO will award up to \$375,000 to the agency, institution, organization, or individual selected to conduct the STD clinic client surveys.

The recipient of this funding will:

1. Review the study plan and IRB application for the survey to assess STD clinic users, as described in the Scope of Work.
2. Obtain contracts for data collection at STD clinics.
3. Obtain IRB approval from participating clinics.
4. Carry out the assessment in clinics.
5. Collate data from assessment.
6. Submit assessment data in a paper format to CDC for data entry (if necessary), analysis, and report preparation.

The enrollment goal for each site is 100 males and 100 females, using a convenience sampling frame that involves approaching consecutive clients who are visiting the clinic for a new problem or for STD screening. Clients who are visiting the clinic for follow-up care or test results will be excluded. The sampling frame will account for variations in clinic flow on a day-to-day basis to provide a sample that is representative of typical utilization over a one-week period.

The project period will begin on a date agreed to by DSTDP, NACCHO and the contractor and end on August 1, 2013. All work must be completed by August 1, 2013.

Execution of the contract is contingent upon DSTDP's receipt of OMB approval of the survey instrument.

ELIGIBILITY

- Agencies, institutions, organizations and individual contractors are eligible to apply.

EXPECTATIONS

Applicants should submit the information requested on the accompanying application form.

- Describe experience conducting surveys
- Describe experience assessing STD and HIV services
- Demonstrates or describes the capacity to conduct a national survey in multiple locations.
- Represents an incorporated entity registered for business in the United States
- Has a history of completing tasks on time and within budget
- Provides a list of up to five previous and related projects the contractor has managed.

APPLICATION PROCEDURE

Applicants must submit the attached application, including background information, work plan, and budget.

Applications should be sent electronically to kheyer@naccho.org by **5:00 PM EDT on April 1, 2013**.

SELECTION PROCESS

Applications will be reviewed according to the following criteria:

- Completeness
- Evidence of agency capacity to carry out the proposed activities
- Evidence of a history of working with stakeholders on STD-prevention activities
- Appropriate work plan (e.g., time line, goals, objectives, evaluation)
- Appropriate staffing plan
- Realistic and appropriate budget

ADDITIONAL INFORMATION

For questions about this RFP, contact:

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