

An Invitation!

Berks Early Care and Education Council

Annual Retreat

September 12, 2013

9:00 AM—2:00 PM

Berks County Intermediate Unit

1111 Commons Boulevard

Reading, PA 19612

**Your input is needed in planning services for all families
and professionals in child development and
early learning.**

Bring your ideas and creativity!

**Registration is through
My Learning Plan (MLP).**

**Deadline for registration is
Thursday, September 5th.**

**Please contact Kim Rahn
at 610-987-8543
if you experience
any problems with
registration.**

To register on My Learning Plan:

1. Go to www.berksiu.org.
2. Under the **Quick Links** dropdown list, select **My Learning Plan**.
3. Scroll down to **STEP 1**; click on the red checkmark or **Click here to view the course catalog**.
4. Enter a keyword or the name of the activity in the **Search Term** field.
5. Click **View Now**.
6. Click on the title of the activity; select **Click to Enroll**.
7. Choose the link that applies to you:
 - **I'm a registered user** - select this option if you have already created a personal account in MLP.
 - **I'm a new user** - Select this option if you do not have an account.
 - **I'm a MyLearningPlan.com user** - Select this option if you have an account with MyLearningPlan.com.
8. Follow the prompts to complete your registration for the activity.

NOTE: If you forget your username and password, e-mail info@mylearningplan.com.

We look forward to seeing you!