# THE CHARLESTON APARTMENT ASSOCIATION'S TRADE SHOW 2012

2012 TRADE SHOW REGISTRATION FORM 5 P.M., TUESDAY APRIL 24, 2012 OMAR SHRINE TEMPLE, MOUNT PLEASANT

### **NEW FOR 2012!**

## TRADE SHOW YIP BREAKFAST

The Charleston Apartment Association is proud to announce a new event for the Trade Show this year, the V.I.P Breakfast. This breakfast allows Associate Members the opportunity to meet and speak with upper level apartment management. Breakfast is limited to the first 25 Associate Members and registration includes 2 representatives from your company. Tabletop setups will be allowed during the VIP Breakfast, full booth setup is not allowed until 12 PM. Tabletop setup will begin at 7 AM and must be complete by 8AM. Tables will be provided. You must register for the trade show in order to participate in this unique event.



## LUNCH FOR EXHIBITORS IS ALSO AVAILABLE FROM STICKY FINGERS, PLEASE SEE SEPARATE FLYER TO CALL IN YOUR ORDER TODAY!

#### Show Policies: Payment Due By April 6, 2012

- 1. Charleston Apartment Associate Members who do not choose to have a Trade Show Booth are prohibited from attending the show. Associate Membership must be current for 2012.
- 2. No vendor is allowed to provide or distribute alcohol at their booth.
- 3. All booths must be paid in full at the time of registration. No booth will be held without payment in full and participation is limited to paid members in good standing. Non-member attendees are not permitted to win any of the prize drawings.
- 4. If you reserve a booth and pay registration fee in full, you must cancel prior to April 6<sup>th</sup> to be eligible for a refund. Refunds will only be issued if the booth is resold. There will be no exceptions. It is understood the CAA is not under any obligation to resell cancelled booths prior to the sale of remaining unsold booths.
- 5. Please be courteous to your fellow members. We reserve the right to refuse to sell booths to any individual or company in the future for infractions of this policy.
- 6. Distribution of non-member materials at your booth is strictly prohibited.
- 7. Your booth must be fully set up by 5 PM the day of the show, and it must remain fully set up for the entirety of the show. Booth setup starts at 12PM. You are not allowed to break down until the conclusion of the event.
- 8. Two vehicle spaces will be available on a first come, first serve basis.
- 9. Booth registration includes admission for two (2) staff persons; each additional staff person is \$20.
- 10. Please list your 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Booth choices (assignments made on a first come, first serve basis)
- 11. Door prizes are provided by the trade show and are included in your booth registration fee.

	Booth Choice	#1 #	2	#3
		Show P	ricing	
	Single Booth \$325 Additional Booth Representatives (\$20 per p			
	Double Booth \$475			
		Total: \$		
Company:		Name:		
Address:				
				Zip:
Phone: (	_)	Fax: (	)	
E-Mail:		Website:		
By my signatu	re below, I agree to the a	bove CAA Trade Show	policies.	
Signature:	Date:			

Please remit signed registration form and payment to: Charleston Apartment Association, P.O. Box 1763, Columbia, SC 29202-1763. Booth reservations can be faxed to (803) 252-0589 but are not confirmed until payment is received.

Questions- Please contact Anna Pinckney Graham at (843) 423-4135.