



Executive Director Opportunity

The Board of Directors of the Connecticut Association for Infant Mental Health (CT-AIMH) is pleased to announce a unique leadership opportunity. CT-AIMH seeks to hire its first Executive Director to grow a dynamic, growing multi-disciplinary membership organization into the future.

The ideal candidate is an entrepreneurial, collaborative and reflective leader with a passion for working on behalf of young children and their healthy development. We seek someone who is equal parts strategist and catalyst—an independent and self-motivated executive able to successfully navigate within a diverse community of mental health practitioners, researchers, early learning and intervention professionals, and child and family advocates.

About the Connecticut Association for Infant Mental Health

CT-AIMH is a membership organization that in 2002 grew out of a state task force on early childhood mental health. We are affiliated with the World Association for Infant Mental Health and with the League of States (currently 14) in the US that offer an Endorsement in Infant Mental Health[®]. CT-AIMH is currently a volunteer-run organization overseen by a 12-member Board of Directors plus non-voting state agency representatives. We have one part time staff, Endorsement Coordinator, who coordinates the Endorsement process. To that end we hold a set of Competencies for those working with infants/toddlers and their families at levels of infant/family associate, infant/family specialist, infant mental health specialist, and infant/family mentor (clinical, higher ed, and policy). We offer training opportunities related to the Competency Guidelines[®]. We became a 5013c designated organization in 2009. Please see our web site for more about us: www.ct-aimh.org

This position is part time and exploratory in the anticipation that funding will be secured within the next year for full or half-time. Currently there is stipend funding for someone eager to begin to work with CT-AIMH and its Board to assist in seeking entrepreneurial opportunities.

CT-AIMH office is located at 230 S. Frontage Rd,
New Haven, CT
203-737-6422



About The Position

The Executive Director will report to the Board of Directors. Key responsibilities will include:

Leadership and Organizational Development

- Provide overall 'big-picture' strategic leadership, vision, direction, and guidance for a growing organization.
- Develop and implement annual work plans, budgets and internal systems and processes needed to enable the organization to meet its strategic goals.
- Build and manage CT-AIMH financial and human resources, including developing opportunities and approaches for generating renewable sources of revenue to sustain operations.
- Provide oversight to the Endorsement Coordinator.

Program Development and Implementation

- Develop approaches to build the capacity and competencies of infant and early childhood providers in the area of infant/early childhood mental health across the state.
- Assist the Endorsement Coordinator in promoting the Competency Guidelines for Culturally Sensitive, Relationship-Focused Practice Promoting Infant Mental Health® that can lead to Endorsement®.
- Advocate for IMH-Endorsement® recognition in state behavioral health contracts and child care professional development/quality improvement efforts.
- Develop, promote and oversee membership meetings and professional development opportunities.

Community Building and Community/National Relations

- Forge, maintain, and enhance relationships and creative partnerships with CT-AIMH members, mental health agencies, affiliated professionals, policy makers, and private funders.
- Inspire and motivate high levels of participation and collaboration within the birth to three communities across the state.
- Serve as a spokesperson and advocate for the organization and its mission, building awareness and support for the infant mental health field across professional disciplines and with the public at large.

- Represent CT-AIMH at League of State meetings and participate in regular conference calls related to the Competencies® and Endorsement®.
- Provide oversight and preparation of promotional and public awareness documents including social media and networking.

Board Engagement and Development

- Inspire and support board members to serve the organization joyfully.
- Partner with the Board in executing the strategic visioning and planning.
- Provide the Board with information, counsel and tools as it grows and evolves its governance function.

IDEAL EXPERIENCE

- Five plus years of management experience at the executive leadership team level.
- Experience in and knowledge of the infant mental health, early learning, and/or other early childhood and family health and human services field.
- Prior experience starting or growing an organization or program of significant scope.
- Experience having primary responsibility for a budget of \$100,000.
- Master's Degree in related field. Endorsed or eligible for endorsement at minimum Level 2, Level 3 preferred.

IDEAL QUALITIES AND COMPETENCIES

- A passion for and dedication to the mental health and well-being of infants, toddlers and their families.
- Strong speaking, listening, and written communication skills.
- Ability to inspire and motivate a diverse community of practitioners and community partners.
- Long-term relationship builder and networker who can catalyze participation and investment from a wide array of partners.
- Strategic thinker and decision maker with a knack for planning, creating systems, and driving to results.
- Comfort with working independently as well as collaboratively.
- A self-starter with a natural tendency to generate and initiate.
- Ability to maintain levity and perspective even in moments of conflict and stress.
- Strong integrity and a commitment to professional ethics, values, and fairness.

COMPENSATION

This position is part time and requires a willingness to work some evenings and weekends and includes travel within and occasionally outside the state. The full-time equivalent salary range is between \$65,000 and \$85,000 depending on experience.

HOW TO APPLY

All applications will be given serious consideration and acknowledged via an email receipt. This is rolling application process and the position remains open until a qualified person is accepted. Please submit a resume and cover letter following these instructions:

- A two-page resume that summarizes your relevant professional, academic and volunteer experiences.
- A two-page cover letter that shares your professional interests and passions, why this opportunity is of interest to you, and a least one example of an experience launching a new project or organization.
- Email your application in PDF format (cover letter and resume combined in one document) to: ctaimh@yale.edu. No paper submissions, please.

Please email ctaimh@yale.edu with questions pertaining to this opportunity.

This application was adapted from the Washington Association for Infant Mental Health posting. WA-AIMH is also seeking an Executive Director (wa-aimhjobs@gmail.com). (February 2013)