



September 17, 2012

Members and Friends of Muskingum Valley Presbytery:

The Administration Committee, the MVP staff, and the MVP Council have been working hard on our 2013 financial budget. We are sending this letter to everyone within the Presbytery in order to share where we are at this time.

As you know, our Presbytery membership has decreased on a constant basis for over the last two decades. Since income to the Presbytery is associated with membership, the reduced membership has affected income in a dramatic way! The proposed 2013 budget will show an anticipated income less than budgeted for 2012—what we consider to be realistic for the coming year.

On the expense side of the budget, we continue to reflect the diminishing income by reducing projected expenses. Again, we need to look the situation realistically. We are already at a “bare bones” operational level. Cutting expenses even more for 2013 will put at risk the core functions of the Presbytery. Thus, we have decided to present a budget that reflects a \$25,000 deficit. When we present the 2013 proposed budget at the September Presbytery meeting, we will offer some options for the Presbytery to consider. The Administration Committee and Council believe that we must increase income in order to meet our obligations and to move forward for the sake of God’s Kingdom.

We believe that you have already experienced “world class” training and learning opportunities over the last several years. We have focused on equipping our leadership and the Presbytery has not charged for these training opportunities. Some may ask: is it now time for us to reassess that policy and charge for these training experiences? However, the Administration Committee believes that there is a better way.

We propose several means by which the budget can be balanced. Presbytery per capita has not been increased in over five years. We have “held the line” as long as we can, knowing that these difficult economic times continue to put pressure on our congregations. By raising per capita by \$1.50 per member, we can cut this deficit by over half. We will also ask that all of our congregations consider an increase in MVP mission giving as they prepare their 2013 budgets. An increase in MVP mission giving by an average of \$100 from each congregation would erase the remaining deficit. The last request from the Administration Committee is for every MVP leader to consider increasing or starting a personal pledge to the Presbytery. All leadership pledges over the last few years are deeply appreciated and this avenue of generous giving continues to make a major positive impact on MVP operations.

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Would your congregation be willing to give an extra amount for MVP mission in 2013? Would you support an increase in MVP per capita in 2013? Would you as a Presbytery leader be willing to personally give financial support to the mission of MVP? We pray that the Spirit leads you in a way so that you will see the need for increased support of your Presbytery. If increases in income are not found, the Mission Council will have to struggle with very unpleasant decisions that will impact our MVP mission, our operational effectiveness, and our service to the Kingdom. Please pray for our Presbytery's needs. You may contact any member of the Administration Committee or Mission Council with your comments and ideas.

| Per Capita | |
|--------------|--------------|
| 2013 | |
| GA | 6.87 |
| Synod | 3.25 |
| Presbytery | *18.36 |
| Total | 28.48 |

*New amount per MVP approval

In Christ,



Andrew Gerhart, Chair of the Administration Committee
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Jim Spain, MVP Treasurer
Office: 330-339-5515

MUSKINGUM VALLEY PRESBYTERY
Revenue and Expenses 2013
January to December 2012

| Accounts | YTD Actual (2012) | YTD Actual (2011) | Annual Budget (2012) | Annual Budget (2011) | Annual Budget (2013) |
|---|------------------------------|------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Revenues | | | | | |
| Mission | | | | | |
| 40000 - Mission MVP | \$35,467.59 | \$74,268.29 | \$85,000.00 | \$100,000.00 | \$70,000.00 |
| 40500 - Presbyterian Women | \$327.20 | \$2,231.50 | \$2,000.00 | \$1,500.00 | \$1,500.00 |
| 40550 - Synod/Campus Ministry | \$2,087.04 | \$1,107.55 | \$1,000.00 | \$1,500.00 | \$1,500.00 |
| Total Mission | \$37,881.83 | \$77,607.34 | \$88,000.00 | \$103,000.00 | \$73,000.00 |
| Income Streams | | | | | |
| 41000 - Per Capita Current Year | \$105,489.33 | \$140,305.67 | \$140,000.00 | \$190,551.72 | \$130,000.00 |
| 41100 - Interest | \$415.17 | \$1,908.09 | \$1,200.00 | \$3,600.00 | \$500.00 |
| 41150 - Leadership Pledges | \$16,505.04 | \$34,059.40 | \$20,000.00 | \$20,000.00 | \$25,000.00 |
| 41155 - Consultations | \$1,200.00 | \$1,500.00 | \$1,500.00 | \$1,500.00 | \$2,000.00 |
| 41160 - Events | \$3,303.00 | \$1,814.64 | \$1,500.00 | \$1,500.00 | \$2,000.00 |
| 41165 - Cohorts | \$2,925.00 | \$4,857.64 | \$2,000.00 | \$1,500.00 | \$3,000.00 |
| 41170 - Assessments | \$1,100.00 | \$581.00 | \$4,500.00 | \$1,500.00 | \$3,000.00 |
| 41200 - Rent | \$6,300.00 | \$8,781.26 | \$8,600.00 | \$8,600.00 | \$8,600.00 |
| 41250 - Fair Trade | \$109.00 | \$1,237.64 | \$1,000.00 | \$1,000.00 | \$500.00 |
| 41275 - Book Store | \$388.61 | \$332.74 | \$500.00 | \$500.00 | \$500.00 |
| Total Income Streams | \$137,735.15 | \$195,378.08 | \$180,800.00 | \$230,251.72 | \$175,100.00 |
| General Assembly | | | | | |
| 42000 - GA Unified Mission | \$12,862.21 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42100 - One Great Hour of Sharing 1999999 | \$28,056.52 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42125 - Christmas Joy 3999999 | \$988.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42150 - Peacemaking 2/3 6200000 | \$146.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42175 - Pentecost 90000 | \$2,292.72 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42200 - Undesignated Disaster | \$2,214.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42201 - CWS Blanket Fund | \$620.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42299 - Theological Ed 1% | \$1,364.81 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42360 - Medical Benevolence 20862700 | \$250.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42390 - Misc. GA Mission | \$625.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42500 - Per Capita GA | \$28,332.05 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total General Assembly | \$77,751.31 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Synod | | | | | |
| 42600 - Synod Unified Mission | \$1,847.55 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 42700 - Per Capita Synod | \$14,949.58 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Synod | \$16,797.13 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Revenues | \$270,165.42 | \$272,985.42 | \$268,800.00 | \$333,251.72 | \$248,100.00 |

MUSKINGUM VALLEY PRESBYTERY
Revenue and Expenses 2013
January to December 2012

| Accounts | YTD Actual (2012) | YTD Actual (2011) | Annual Budget (2012) | Annual Budget (2011) | Annual Budget (2013) |
|---|------------------------------|------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Expenses | | | | | |
| Office | | | | | |
| 50100 - Utilities Gas/Electric | \$2,504.63 | \$3,847.68 | \$3,500.00 | \$3,500.00 | \$4,000.00 |
| 50110 - Water/Sewer | \$279.35 | \$560.26 | \$500.00 | \$500.00 | \$500.00 |
| 50150 - Equipment Maint and Repair | (\$1,058.56) | \$2,215.95 | \$1,000.00 | \$1,500.00 | \$1,500.00 |
| 50175 - Software Support | \$3,993.44 | \$5,437.46 | \$5,000.00 | \$4,000.00 | \$5,000.00 |
| 50200 - Copier | (\$229.41) | \$4,091.46 | \$4,000.00 | \$1,500.00 | \$4,200.00 |
| 50250 - Supplies | \$1,674.30 | \$3,710.72 | \$3,500.00 | \$6,000.00 | \$3,500.00 |
| 50300 - Postage | \$1,247.59 | \$2,742.98 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 50350 - Telephone/Web | \$4,995.72 | \$8,699.63 | \$9,000.00 | \$9,000.00 | \$9,000.00 |
| 50400 - Audit | \$1,938.00 | \$378.00 | \$4,000.00 | \$4,000.00 | \$10,000.00 |
| 50450 - Capital Replace/Computer | \$0.00 | \$3,626.75 | \$0.00 | \$500.00 | \$2,500.00 |
| 50500 - Office Contingency | \$1,113.47 | \$2,101.81 | \$1,000.00 | \$1,500.00 | \$1,500.00 |
| 50550 - Office/Grounds Maint and Repair | \$2,674.51 | \$6,313.21 | \$3,200.00 | \$3,200.00 | \$4,000.00 |
| 50650 - Staff Expenses | \$86.33 | \$143.60 | \$300.00 | \$300.00 | \$300.00 |
| 50750 - Insurance/Property & Liability | \$2,819.00 | \$3,867.00 | \$4,000.00 | \$4,000.00 | \$3,500.00 |
| 50800 - Property Tax | \$3,182.84 | \$3,158.46 | \$3,300.00 | \$3,600.00 | \$3,300.00 |
| Total Office | \$25,221.21 | \$50,894.97 | \$44,300.00 | \$45,100.00 | \$54,800.00 |
| Council | | | | | |
| 51000 - Coordinating Council | \$3,622.85 | \$9,242.88 | \$1,000.00 | \$5,000.00 | \$10,000.00 |
| 51015 - Administration | \$100.00 | \$90.47 | \$500.00 | \$500.00 | \$500.00 |
| 51050 - Training | \$6,240.76 | \$707.69 | \$5,000.00 | \$15,000.00 | \$5,000.00 |
| 51060 - Percept Area Study | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | \$0.00 |
| Total Council | \$9,963.61 | \$10,041.04 | \$6,500.00 | \$22,000.00 | \$15,500.00 |
| Ministry | | | | | |
| 52500 - COM Committee Expense | \$3,218.73 | \$1,942.02 | \$10,000.00 | \$10,000.00 | \$5,000.00 |
| 52530 - Session Visit | \$0.00 | \$0.00 | \$0.00 | \$250.00 | \$0.00 |
| 52540 - Retired Pastors | \$0.00 | \$0.00 | \$0.00 | \$500.00 | \$0.00 |
| 52550 - Cohort Expense | \$1,020.44 | \$0.00 | \$2,000.00 | \$2,000.00 | \$1,500.00 |
| 52560 - Assessments | \$6,146.99 | \$0.00 | \$3,000.00 | \$0.00 | \$500.00 |
| 52580 - Pastor to Pastor | \$478.51 | \$0.00 | \$500.00 | \$0.00 | \$500.00 |
| 52585 - Background Checks | \$270.64 | \$31.40 | \$250.00 | \$250.00 | \$250.00 |
| 52590 - Consutation Expense | \$250.00 | \$0.00 | \$0.00 | \$0.00 | \$350.00 |
| 52595 - Training & Development | \$2,274.40 | \$289.56 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| Total Ministry | \$13,659.71 | \$2,262.98 | \$17,750.00 | \$15,000.00 | \$10,100.00 |
| Nominating | | | | | |
| 53000 - Nominating Comm Expense | \$60.38 | \$229.27 | \$500.00 | \$400.00 | \$250.00 |
| Total Nominating | \$60.38 | \$229.27 | \$500.00 | \$400.00 | \$250.00 |
| Mission | | | | | |
| 53400 - Future Story Grants | \$0.00 | (\$1,358.73) | \$10,000.00 | \$20,000.00 | \$0.00 |
| Resource Center | | | | | |
| 52030 - M/Resource Center Resources | \$150.64 | \$208.25 | \$750.00 | \$1,500.00 | \$250.00 |

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|---------------------------------------|------------------------------|------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Total Resource Center | \$150.64 | \$208.25 | \$750.00 | \$1,500.00 | \$250.00 |
| Youth Ministry | | | | | |
| 52060 - M/Youth Ministry | \$0.00 | \$1,272.80 | \$500.00 | \$1,000.00 | \$250.00 |
| Total Youth Ministry | \$0.00 | \$1,272.80 | \$500.00 | \$1,000.00 | \$250.00 |
| Total Mission | \$150.64 | \$122.32 | \$11,250.00 | \$22,500.00 | \$500.00 |
| Preparation for Ministry | | | | | |
| 54000 - Preparation Comm Expense | \$0.00 | \$399.55 | \$250.00 | \$500.00 | \$250.00 |
| 54010 - M/Annual Consultation | \$0.00 | \$183.54 | \$250.00 | \$500.00 | \$250.00 |
| 54020 - Background Checks | \$132.82 | \$112.00 | \$100.00 | \$100.00 | \$100.00 |
| 54030 - M/Counseling | \$0.00 | \$0.00 | \$400.00 | \$400.00 | \$200.00 |
| 54050 - Psychological Assessments | \$0.00 | \$428.33 | \$1,000.00 | \$1,000.00 | \$500.00 |
| Total Preparation for Ministry | \$132.82 | \$1,123.42 | \$2,000.00 | \$2,500.00 | \$1,300.00 |
| Parliamentary | | | | | |
| 55600 - PJC Committee Expense | \$11.48 | \$0.00 | \$100.00 | \$100.00 | \$100.00 |
| 55601 - Administrative Commission | \$0.00 | \$108.00 | \$500.00 | \$500.00 | \$500.00 |
| 55602 - Investigative Committee | \$0.00 | \$0.00 | \$250.00 | \$250.00 | \$250.00 |
| Total Parliamentary | \$11.48 | \$108.00 | \$850.00 | \$850.00 | \$850.00 |
| Personnel | | | | | |
| General Presbyter | | | | | |
| 56000 - M/GP Salary | \$15,407.71 | \$22,599.12 | \$22,599.00 | \$22,599.00 | \$22,599.00 |
| 56010 - M/GP Housing | \$29,466.61 | \$41,599.92 | \$41,600.00 | \$41,600.00 | \$41,600.00 |
| 56020 - M/GP SECA | \$3,478.71 | \$4,911.00 | \$4,911.00 | \$4,911.00 | \$4,911.00 |
| 56025 - GP Professional Expense | \$1,716.40 | \$3,293.64 | \$1,500.00 | \$1,500.00 | \$1,500.00 |
| 56030 - GP Pension | \$14,314.56 | \$20,913.72 | \$21,770.00 | \$21,770.00 | \$26,931.00 |
| 56040 - GP Medical Reimbursement | \$275.85 | \$478.86 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 56050 - GP Continuing Education | \$4,120.50 | \$5,084.57 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 56060 - GP Travel | \$5,941.90 | \$3,683.41 | \$7,000.00 | \$7,000.00 | \$7,000.00 |
| Total General Presbyter | \$74,722.24 | \$102,564.24 | \$103,380.00 | \$103,380.00 | \$108,541.00 |
| Council Advisor | | | | | |
| 56100 - CA Stipend | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | \$0.00 |
| 56160 - CA Travel | \$0.00 | (\$85.00) | \$1,500.00 | \$1,500.00 | \$0.00 |
| Total Council Advisor | \$0.00 | (\$85.00) | \$3,500.00 | \$3,500.00 | \$0.00 |
| Stated Clerk | | | | | |
| 56200 - SC Stipend | \$4,706.45 | \$16,068.00 | \$6,000.00 | \$16,068.00 | \$7,000.00 |
| 56225 - SC Professional Expense | \$137.94 | \$0.00 | \$500.00 | \$500.00 | \$500.00 |
| 56250 - SC Continuing Education | \$0.00 | \$250.00 | \$0.00 | \$500.00 | \$750.00 |
| 56260 - SC Travel/GA Expense | \$1,213.82 | \$250.00 | \$2,000.00 | \$2,500.00 | \$2,500.00 |
| Total Stated Clerk | \$6,058.21 | \$16,568.00 | \$8,500.00 | \$19,568.00 | \$10,750.00 |
| Financial Admin | | | | | |
| 56300 - FA Salary | \$8,772.00 | \$13,158.00 | \$12,480.00 | \$12,480.00 | \$12,480.00 |
| 56320 - FA FICA | \$670.99 | \$1,006.55 | \$954.00 | \$954.00 | \$954.00 |
| 56330 - FA Pension | \$6,201.98 | \$6,837.36 | \$8,213.00 | \$6,747.00 | \$8,535.00 |

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| 56340 - FA Medical Reimbursement | \$500.00 | \$475.18 | \$500.00 | \$500.00 | \$500.00 |
| Total Financial Admin | \$16,144.97 | \$21,477.09 | \$22,147.00 | \$20,681.00 | \$22,469.00 |
| Admin Assist | | | | | |
| 56400 - AA Salary | \$18,020.00 | \$23,254.20 | \$25,440.00 | \$25,490.00 | \$25,440.00 |
| 56420 - AA FICA | \$1,378.53 | \$1,821.91 | \$2,025.00 | \$2,025.00 | \$2,025.00 |
| 56430 - AA Pension | \$7,117.44 | \$10,229.59 | \$9,656.00 | \$8,018.00 | \$11,452.80 |
| 56440 - AA Medical Reimbursement | \$758.59 | \$1,952.25 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| Total Admin Assist | \$27,274.56 | \$37,257.95 | \$39,121.00 | \$37,533.00 | \$40,917.80 |
| Sub Contractors | | | | | |
| 56700 - Custodian | \$1,291.50 | \$1,881.00 | \$2,500.00 | \$3,600.00 | \$2,500.00 |
| Total Sub Contractors | \$1,291.50 | \$1,881.00 | \$2,500.00 | \$3,600.00 | \$2,500.00 |
| Other Personnel | | | | | |
| 56650 - Non-Exempt Continuing Education | \$0.00 | \$1,652.00 | \$1,500.00 | \$1,500.00 | \$1,500.00 |
| 56660 - Non-Exempt Travel | \$349.54 | \$907.30 | \$1,000.00 | \$1,500.00 | \$1,000.00 |
| 56800 - Temporary Help | \$500.00 | \$720.00 | \$1,200.00 | \$1,200.00 | \$0.00 |
| 56850 - Workers Compensation | \$172.54 | \$302.67 | \$200.00 | \$200.00 | \$200.00 |
| 56875 - Presbytery Car (for GP)-CRV | \$2,202.40 | \$3,133.50 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 56876 - Presbytery Car-Mazda | \$84.41 | \$854.46 | \$0.00 | \$1,000.00 | \$0.00 |
| Total Other Personnel | \$3,308.89 | \$7,569.93 | \$5,900.00 | \$7,400.00 | \$4,700.00 |
| Total Personnel | \$128,800.37 | \$187,233.21 | \$185,048.00 | \$195,662.00 | \$189,877.80 |
| General Assembly | | | | | |
| 57000 - GA Unified Mission | \$6,189.23 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57010 - One Great Hour of Sharing 1999999 | \$22,694.59 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57015 - Christmas Joy 3999999 | \$840.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57025 - Pentecost 90000 | \$657.69 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57030 - Disaster Relief | (\$340.00) | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57040 - Undesignated Disaster | \$714.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57150 - Theology Ed. 1% | \$533.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57240 - Misc. GA Mission | \$625.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57300 - Per Capita GA | \$3,203.29 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total General Assembly | \$35,116.80 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Synod | | | | | |
| 57400 - Synod Unified Mission | \$1,506.05 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 57500 - Per Capita Synod | \$12,327.20 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Total Synod | \$13,833.25 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Inactive Accounts | | | | | |
| 56230 - zzzStated Clerk Pension | \$0.00 | \$4,559.91 | \$0.00 | \$5,061.00 | \$0.00 |
| 56240 - zzzSC Medical Reimbursement | \$0.00 | \$0.00 | \$0.00 | \$500.00 | \$0.00 |
| 56500 - zzzAGP Salary | \$0.00 | \$19,240.08 | \$0.00 | \$19,240.00 | \$0.00 |
| 56510 - zzzAGP Housing | \$0.00 | \$15,600.00 | \$0.00 | \$15,600.00 | \$0.00 |
| 56520 - zzzAGP SECA | \$0.00 | \$2,664.96 | \$0.00 | \$2,665.00 | \$0.00 |
| 56530 - zzzAGP Pension | (\$703.62) | \$11,855.85 | \$0.00 | \$11,814.00 | \$0.00 |

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| 56540 - zzzAGP Medical Reimbursement | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | \$0.00 |
| 56550 - zzzAGP Continuing Ed | \$0.00 | \$1,704.48 | \$0.00 | \$800.00 | \$0.00 |
| 56560 - zzzAGP Travel | \$0.00 | \$1,090.61 | \$0.00 | \$3,350.00 | \$0.00 |
| 56570 - zzzAGP Professional Expense | \$0.00 | \$1,427.94 | \$0.00 | \$975.00 | \$0.00 |
| Total Inactive Accounts | <u>(\$703.62)</u> | <u>\$58,143.83</u> | <u>\$0.00</u> | <u>\$61,505.00</u> | <u>\$0.00</u> |
| Total Expenses | <u>\$226,246.65</u> | <u>\$310,159.04</u> | <u>\$268,198.00</u> | <u>\$365,517.00</u> | <u>\$273,177.80</u> |
| Net Total | \$43,918.77 | (\$37,173.62) | \$602.00 | (\$32,265.28) | (\$25,077.80) |

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| Other Revenues | | | | | |
| 60001 - Investment Income | \$7,180.79 | \$22,858.31 | \$0.00 | \$0.00 | \$0.00 |
| 60002 - Unrealized Gain/(Loss) | \$36,299.61 | (\$18,515.30) | \$0.00 | \$0.00 | \$0.00 |
| Total Other Revenues | <u>\$43,480.40</u> | <u>\$4,343.01</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |

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| Other Expenses | | | | | |
| 75000 - Depreciation | \$0.00 | \$10,508.64 | \$0.00 | \$0.00 | \$0.00 |
| Total Other Expenses | <u>\$0.00</u> | <u>\$10,508.64</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |
| Net Operating Total | \$87,399.17 | (\$43,339.25) | \$602.00 | (\$32,265.28) | (\$25,077.80) |