



State of California
California Senior Legislature

PROPOSAL INTRODUCTION FORM

FILING DEADLINE May 1, 2012

NAME: _____ PHONE: _____

Circle One SENIOR ASSEMBLY MEMBER SENIOR SENATE MEMBER
Circle One FEDERAL PROPOSAL STATE PROPOSAL

SUBJECT:
(Short Title): _____

RESUBMISSION of prior-year proposal (attach proposal) Number: _____

PART 1: Write a brief summary of your proposal. Remember, this will be published.

PART 2: What statement or statements do you wish to have included in the "Whereas" clauses of your proposal? These statements support your reason for pursuing your idea and generally reflect what you found while doing your research. List your supporting statements below. If you run out of space, feel free to add an extra sheet of paper.

WHEREAS: _____

WHEREAS: _____

PART 3: What statement or statements do you wish to have included in the "Resolved" clause of your proposal? The resolved clause is a clause or a series of clauses asking the Governor and the Legislature (State Proposals) or, the President and Congress (Federal Proposals), to rectify the problem outlined in your "Whereas" clauses. The more detailed the solution, the better chance you have of successfully seeing your policy objective through the entire legislative process.

RESOLVED: _____

RESOLVED: _____

PART 4: If your proposal requires additional funds, cite potential sources and any impact on the state budget. (How much will this cost and how will it be paid for?)

PART 5: Please list any co-authors who should be added to your proposal.

Sr. Assembly Members:

Sr. Senate Members:

PART 6: An attorney from the Office of the Legislative Counsel may need to call you for further information. At what telephone number and at what times during the day will you be available for consultation, if necessary?

Phone: _____ Hours available: _____

Phone: _____ Hours available: _____

BACKGROUND INFORMATION

The Background Information Form must be attached to your proposal.

Purpose of the Proposal (Problem or deficiency in existing law)

▪ **Studies, Reports, Statistics and Facts** (list all documented sources supporting your conclusion that there is a problem in existing law. Be specific and attach major sources)

Legislative History (what prior legislation has addressed this problem and what is the status of that legislation, i.e., Bill Number and Author, date of introduction, final action)

Fiscal Impact:

How is the existing program or service currently funded and at what level?

How will proposed changes be funded and from what funding source?

How much money is required to accomplish the proposed solution?

Can the solution be accomplished over more than one Fiscal Year?

What State Agencies or Departments will be affected by the proposed solution?

What interest group(s) are affected by the proposed solution?

Who is in support?

Who is in opposition?