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Office Location:
100 West Main • Somerville, NJ

GROUP - VOLUNTEER WORKDAY INSTRUCTIONS & CONFIRMATION

16 VIKING AVENUE SOMERSET, NJ 08873

*****PLEASE CARPOOL IF YOU CAN*****

BE ON TIME: Our day begins at 8:15 AM and runs to 3:30 PM. Please be prepared to stay and work the entire time.

GROUP COORDINATOR RESPONSIBILITIES: Please distribute the enclosed letters, maps, and waiver forms to each person working on site. Make additional copies as necessary and notify the volunteer manager if you are bringing fewer people than assigned.

FOOD: Volunteers should bring a bagged lunch, have food delivered, or plan a quick trip to a local deli or fast food restaurant. Water will be provided, but you are welcome to bring other beverages of your own. Alcoholic beverages are NOT permitted on any RVHFH worksites.

TYPE OF WORK: You will be involved in all the essential components of home construction including: Foundations and Masonry, Framing, Sheathing, Roofing, and Siding, Wallboard, Painting, Trim and Inferior Finishes, Site Work, Trenching, Grading, Raking and Seeding, Clean Up and Storage of Materials, Trash and Recycling. Every job is as important as the next in completing our goal.

TOOLS: Volunteers may bring their own hand tools if you wish. Personal power tools cannot be used on site without the approval of the Site Supervisor. RVHFH has a supply of power tools that will be required on site. Volunteer's use of power tools is at the sole discretion of the Site Supervisor.

WHAT TO WEAR: Please wear work clothes. Dress in layers and wear heavy shoes/boots (absolutely no sandals, slide-ons, or mules). Be PREPARED, YOU WILL GET DIRTY.

****REQUIRED SAFETY TRAINING****

Before coming to work on-site please take time to review our Habitat for Humanity Safety videos at: <http://www.hfhvolunteerinsurance.com>

Follow the online instructions and when ready, "click" on the image that says "**CLICK HERE TO TAKE VOLUNTEER COURSE**". Enter your Employee Access Code: **W8NAEBTG** and select "Submit". Then, select the following recommended course: [Volunteering On A Habitat for Humanity Job Site](#). Once complete, you are welcome to explore and/or take additional courses that may interest you.

WEATHER CANCELLATIONS: In case of inclement weather or other cancellations, please call 908-704-0016 any time **after 7am** on the morning of your workday to see if there has been a cancellation. Once the recorded greeting begins, press "4" and wait for the Volunteer Message to play.

WAIVER FORM: Please complete and sign the enclosed Waiver form and bring with you to the jobsite. By Federal law, 16 – 17 year old teenagers must have their parent's permission and signature on the waiver form. Anyone under 16 years old is not allowed on a construction site.

REQUEST FOR CANCELLATION: Individuals: Please contact your Coordinator ASAP if you are unable to participate in the scheduled workday. **Coordinators:** If it is necessary for your group to cancel your workday because of low attendance, please call the RVHFH Office at 908-704-0016 x17 as soon as you are aware. Our success is built on a volunteer work crew (10+ people) on site each day. Contacting us early will help us to schedule another group or individuals as may be needed. We appreciate your commitment in helping the family build a new home and brighter future and we ask you to honor this commitment.

RVHFH OFFICE – (908) 704-0016

Thank you for supporting RVHFH. We are able to build simple, decent houses for low-income families because people like you are donating their time and skills to help someone else build a better life.

DIRECTIONS

16 VIKING AVENUE SOMERSET, NJ 08873

PLEASE CARPOOL IF YOU CAN

From 287 - Exit 10

Total Distance: 4.7 Miles, Total Time: 10 mins (Approx.)

- Take exit 10 to merge onto County Route 527 S/Easton Ave toward S Bound Brook/New Brunswick/NJ-527 0.4 mi
- Continue straight to stay on County Route 527 S 3.3 mi
- Turn right onto Franklin Blvd 0.9 mi
- Turn right onto Viking Ave 367 ft

From Route 1, New Brunswick, NJ 08901

Total Distance: 4.8 Miles, Total Time: 10 mins (Approx.)

- Take Ramp onto Rt-18 N toward Trenton/New Brunswick 2.8 mi
- Take the exit toward Co Rd 527/Easton Avenue/So Bound Bk 0.5 mi
- Merge onto George St 0.2 mi
- Turn left on Landing Ln(Cr-609) 0.3 mi
- Continue on Franklin Blvd(Cr-617) 0.9 mi
- Turn right onto Viking Ave 367 ft

From Amwell Road & Route 206

Total Distance: 10.1 Miles, Total Time: 20 mins (Approx.)

- Start on Amwell Rd (Cr-514) & US Hwy 206 in Hillsborough Twp going toward Millstone 7.4 mi
- Continue on Hamilton St(Cr-514) 1.8 mi
- Turn Left on Franklin Blvd(Cr-617) 0.6 mi
- Turn left onto Viking Ave 367 ft



Release and Waiver of Liability for Adults

PLEASE READ CAREFULLY!

THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (the "Release") executed on _____ (date) by _____ (the "Volunteer") in favor of Habitat for Humanity International, Inc., a nonprofit corporation, and Raritan Valley Habitat for Humanity Inc., a New Jersey nonprofit corporation, their directors, officers, employees, and agents (collectively, "Habitat").

The Volunteer desires to work as a volunteer for Habitat and engage in the activities related to being a volunteer (the "Activities"). The Volunteer understands that the Activities may include constructing and rehabilitating residential buildings, working in the Habitat offices, and living in housing provided for volunteers of Habitat.

The Volunteer hereby freely, voluntarily, and without duress executes this Release under the following terms:

Release and Waiver: Volunteer does hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer's Activities with Habitat.

Volunteer understands that this Release discharges Habitat from any liability or claim that the Volunteer may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer also understands that Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

Medical Treatment: Volunteer does hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's activities with Habitat.

Assumption of the Risk: The Volunteer understands that the Activities may include work that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from the work sites.

Volunteer hereby expressly and specifically assumes the risk of injury or harm in the Activities and releases Habitat from all liability for injury, illness, death, or property damage resulting from the Activities.

Insurance: The Volunteer understands that, except as otherwise agreed to by Habitat in writing, Habitat does not carry or maintain health, medical, or disability insurance coverage for any Volunteer.

Each Volunteer is expected and encouraged to obtain his and her own medical or health insurance coverage.

Photographic Release: Volunteer does hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Volunteer's Activities with Habitat, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other: Volunteer expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws of New Jersey, and that this Release shall be governed by and interpreted in accordance with the laws of New Jersey. Volunteer agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

Raritan Valley Habitat for Humanity expects all volunteers to behave in a way that reinforces the Habitat Mission and founding principles of the organization. All people should be accorded respect and consideration, which contribute to a safe and productive workplace.

IN WITNESS WHEREOF, Volunteer has executed this Release as of the day and year first above written.

Volunteer Signature: _____ Print Name: _____

Group Name (if applicable): _____

Address: _____ Email: _____

City: _____ State & Zip: _____

Phone: (H): _____ (C/W): _____

Release and Waiver of Liability for Minors

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS!

This Release and Waiver of Liability (the "Release") executed on _____ (date) by _____, a minor child (the "Volunteer") and _____, the parent having legal custody and/or the legal guardian of the volunteer (the "Guardian"), in favor of Habitat for Humanity International, Inc., a nonprofit corporation, and Raritan Valley Habitat for Humanity Inc., a New Jersey nonprofit corporation, their directors, officers, employees, and agents (collectively, "Habitat").

The Volunteer and the Guardian desire that the Volunteer work as a volunteer for Habitat and engage in the activities related to being a volunteer (the "Activities"). The Volunteer and the Guardian understand that the Activities may include constructing and rehabilitating residential buildings, working in the Habitat offices, and living in housing provided for volunteers of Habitat.

The Volunteer and the Guardian hereby freely, voluntarily, and without duress execute this Release under the following terms:

Release and Waiver: Volunteer and Guardian do hereby release and forever discharge and hold harmless Habitat and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Volunteer's Activities with Habitat.

Volunteer and Guardian understand that this Release discharges Habitat from any liability or claim that the Volunteer and Guardian may have against Habitat with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Volunteer's Activities with Habitat, whether caused by the negligence of Habitat or its officers, directors, employees, or agents or otherwise. Volunteer and Guardian also understand that Habitat does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance in the event of injury or illness.

It is the policy of Habitat that children under the age of 16 not be allowed on a Habitat worksite while there is construction in progress. It is further the policy of Habitat that, while children between the ages of 16 and 18 may be allowed to participate in construction work, ultra hazardous activity such as using power tools, excavation, demolition, or working on rooftops is not permitted by anyone under 18.

Medical Treatment: Volunteer and Guardian do hereby release and forever discharge Habitat from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the Volunteer's activities with Habitat or with the decision by any representative or agent of Habitat to exercise the power to consent to medical or dental treatment as such power may be granted and authorized in the Parental Authorization for Treatment of a Minor Child.

Assumption of the Risk: The Volunteer and Guardian understand that the Activities may include work that may be hazardous to the Volunteer, including, but not limited to, construction, loading and unloading, and transportation to and from the work sites.

Volunteer and Guardian hereby expressly and specifically assume the risk of injury or harm in the Activities and release Habitat from all liability for injury, illness, death, or property damage resulting from the Activities.

Insurance: The Volunteer and Guardian understand that, except as otherwise agreed to by Habitat in writing, Habitat does not carry or maintain health, medical, or disability insurance coverage for any Volunteer.

Each Volunteer is expected and encouraged to obtain his and her own medical or health insurance coverage.

Photographic Release: Volunteer and Guardian do hereby grant and convey unto Habitat all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat during the Volunteer's Activities with Habitat, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

Other: Volunteer and Guardian expressly agree that this Release is intended to be as broad and inclusive as permitted by the laws of New Jersey, and that this Release shall be governed by and interpreted in accordance with the laws of New Jersey. Volunteer agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

Raritan Valley Habitat for Humanity expects all volunteers to behave in a way that reinforces the Habitat Mission and founding principles of the organization. All people should be accorded respect and consideration, which contribute to a safe and productive workplace.

IN WITNESS WHEREOF, Volunteer and Guardian have executed this Release as of the day and year first above written.

Volunteer Signature: _____ Print Name: _____

Guardian Signature: _____ Group: _____

Address: _____ Email: _____

City: _____ State & Zip: _____

Phone: (H): _____ (C): _____