

## What we do

The League of Education Voters is a non-profit organization working to create a statewide educational system in which every student has an equal and adequate opportunity to succeed in college, work, and in life. Washington's students are our first and most important constituents.

Citizen-founded and citizen-funded, LEV is the only Washington-based organization working to improve education from early learning through higher education. This wide lens allows us to identify promising reform across the educational spectrum and unite diverse communities to improve outcomes for kids.

We incorporate policy research with grassroots activism—by bringing the average voter together with policy makers in an effort to bring new voices into the discussion on education reform. For more information, check out our [website](#).

## Minimum Requirements:

- Passionate about improving public education
- 8-15 hours a week time commitment, hours flexible depending on your schedule
- Interest in gaining political knowledge and campaign experience
- Self-starter and quick learner

## Position Descriptions:

### Fund raising and Development Intern

As a Development Intern, you will work with our fund raising team to cultivate donor relations as well as plan and staff events, all while working together towards reforming public education. Specifically you will:

- Assist with planning and implementation of major donor stewardship program and 2011 foundation fundraising plan
- Assist with logistics and execution of special events and fundraisers
- General administrative support, including donor correspondence, grant research, database management and reporting

### Policy/ Research Intern

As a research assistant, you will develop firsthand knowledge of the ins and outs of Washington State's education landscape. You will work closely with our policy team on education issues spanning everything from early learning to higher education policy. More specifically you will:

- Summarize national research reports, produce blogs and 3-5 page policy memos
- Assist with other research as needed, including early learning, K-12, K-12 finance, higher education
- This position is flexible—depending on your policy interest you may work together with your internship supervisor to craft a long term research project that suits your interest and area of focus

### Contract Researcher

As a contract researcher, you will develop a deep understanding of teachers' union contract negotiations. You will continue gathering and analyzing individual district's labor union contracts with the respective school district and contribute to a growing database of information. More specifically you will:

- Compile local district's teacher contracts
- Analyze content for specific subject areas
- Work closely with field staff to relay accurate, up-to-date information

**Campaign and Field Outreach Intern**

As a field intern with League of Education Voters, you will receive a crash course in Washington's education climate. Working with students, parents, educators and policy makers, you will develop skills as a community organizer to increase advocacy and political engagement. More specifically you will:

- Work directly on campaigns for League of Education Voters-supported initiatives, school board races and/or legislative races
- Recruit and coordinate staff and volunteers for field events
- Participate in campaign strategy sessions
- Arrange meetings with elected officials and community stakeholders to develop LEV's higher education policies

Please send a resume and writing sample to [Maggie@educationvoters.org](mailto:Maggie@educationvoters.org)

Stipends and/or class credit available for some positions depending on your time commitment