

University Lutheran Chapel Council Meeting
March 20, 2012
Berkeley, CA

In Attendance:

Bob, Judy, Robyn, Brach, Sanna, Margaret, Jonathan, Sam K, Luis, Danielle, Jeff, Nancy, Sam T

Major Action Items:

The council voted to proceed on Phase 1 of a modified A/V plan (**CC12.03.01 ULC**).

Jonathan Partsch was appointed as a delegate to the 2012 Synod Assembly (**CC12.03.02 ULC**).

A chapel accessibility policy has been added to the parking lot.

Announcements and Take-Aways:

Discussion of the Synod's Transfer of Assets has been pushed over to next month. This conversation will be opened anyone who would like to sit in on the April council meeting.

New suggestion: the designated council member should make a note in the offering tally sheet regarding attendance count each Sunday.

We need to continue looking for a female delegate for the synod assembly.

Please think about what we want to accomplish through the Chapel's web presence and bring those ideas and examples in to next month's meeting.

Also – Nancy has suggested that Council members can visit other congregations and bring back ideas of things that you like.

Expect to see a doodle poll about scheduling a ~2-day leadership retreat in the near future.

A designated period for addressing "Parking Lot" items will be added to future agendas.

Please get in touch with Bob if you have good examples or suggestions on how to implement the ministry staff evaluation process.

Agenda Items (see March Council Meeting Agenda for reference):

4. Sanna was named to the Worship & Life Discipling team for the Synod, with their first meeting coming up in the near future.

5a2. Danielle has been taking inventory of Chapel resources with Martha and making checklists for post-disaster actions. She will be visiting with the Peninsula Clergy network in the near future.

5a3. Ministry staff evaluations – Bob is looking for examples of internal performance reviews - has been reaching out to pastors, the Sierra Pacific Synod and leadership coaching professionals. Would like to submit a draft prior to next meeting.

5a4. More consideration may be required regarding the goals of the Google Ads/Search Engine Optimization project – please brainstorm what we want to accomplish via the website and bring those ideas for next month's meeting.

5a5. A family brunch is planned for the morning of 3/30. Some questions for consideration: what do parents want to see regarding faith formation and how can we assist in bringing helpful materials into the home (stepping away from a Sunday school model)?

5c. A leadership retreat in August was proposed – with an overnight stay (probably a Saturday night). This would probably entail missing a Sunday worship service. Dates in early September, late June and October were also proposed – with a subsequent doodle poll to go out soon.

5d. **CC12.03.02 ULC** The 2012 Synod Assembly will be held at the San Jose Marriott from May 18th – 20th. We need to find a matching female delegate to send to San Jose.

5f. Discussion on the Synod's Transfer of Assets has been pushed over to next month. This conversation should be opened to members who would like to sit in on the April council meeting.

6a. **CC12.03.01 ULC** The modified A/V plan – negotiated with Leo's Pro Audio includes 2 rather than 3 wireless earset microphones. Phase 1 of the project includes only the audio components while Phase 2 would bring in video equipment.

6c. The Sustainable Future Task Force is looking at (other) financial models of how church is performed, with a goal of drafting a report by the end of the semester.

7a. Luis is documenting current procedural records to assist the Chapel's future financial secretaries.

7c. The Chapel endowment has increased by ~\$15k during the first 2 months of 2012, after recording 0% growth throughout 2011. Approximately \$10k will be allocated for grants in 2012.

8. Judy suggested speaking with Resmiranda regarding the presence of a donation box and concerns over the use of "Compline" services. Hopefully making changes before Easter?

8. Getting items out of the “parking lot” requires a motion to transfer and a council member to step up for each opportunity that is created. Addressing “Parking Lot” items will be added to the agenda in the future.

8. A chapel accessibility policy has been added to the parking lot.

SUMMARY OF COUNCIL ACTIONS

CC12.03.01 ULC The council voted to proceed on Phase 1 of the modified A/V plan using existing funding sources. The A/V project will not require a second round grant from the endowment fund, but will receive financial support from the M. Bauman fund as well as three additional donors.

CC12.03.02 ULC Appointed Jonathan P. to serve as the Chapel’s male voting member at the Synod Assembly in San Jose May 18-20.